

English at Work 白领英语  
Opening presentations 演讲开始  
Episode 12: The big day  
第12集：重要的一天



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**Narrator:** 大家好，欢迎来到 Citrus Ventures 公司的办公室！今天对Anna 来说可是非常重要的一天，她要把Tiptop trading 公司的最新产品皇家柠檬推荐给Mr Lime 和他的同事。这件事儿千万不能搞砸了。

**Anna:** ...revolutionary laser-curve.... revolUtionary laser-curve... revol-

**Narrator:** Anna 你感觉还好吧。

**Anna:** Scared! I want to do really well. If I mess up and Citrus Ventures doesn't place an order, I'll be so upset.

**Narrator:** 你准备得很充分，那才是最重要的。记住演讲开头的那一段非常重要，你需要把这次演讲的目的和结构都要说清楚。

**Anna:** OK. Oh dear, I didn't think of the very beginning. Can you give me examples of what I should say?

**Narrator:** 你介绍完自己以后，可以说：  
*Today I'm going to...* 今天，我会...  
*I'll start by...* 我会以什么开始...  
*And then I'm going to move on to discuss...* 接下来我会讲解什么什么...  
*And finally...* 最后...

**Anna:** OK, like this:  
Today I'm going to...  
I'll start by...  
And then I'm going to move on to discuss...  
And finally...

**Narrator:** 对了。

**Anna:** Right, Thanks, I'll try. Everything will be fine. I feel relaxed now.

**Mr Lime:** Anna!

**Anna:** Mr Lime!

**Mr Lime:** How lovely to see you. You look absolutely... I've been looking forward to this for days! Everyone is waiting in the meeting room. Come this way....

**Anna:** Oh gosh.

**Mr Lime:** Everyone in Citrus Ventures is very excited about this new Imperial Lemon, so I allowed a few extras to come and watch, I hope you don't mind. All your equipment has been set up so you can begin!

**Anna:** Hello, I'm Anna of Top Tip Trading.... I mean, Tip Top Trading, sorry! I'm very unhappy to be here.

**Narrator:** Anna – 集中注意力。

**Anna:** I mean, I'm very happy to be here.

**Narrator:** Anna, 先深呼吸, 再说: *Today I'm going to...*

**Anna:** Today I'm going to... Today I'm going to present our revolutionary, new Imperial Lemon. I'll start by telling you a bit about Tip Top Trading and some of the exciting new developments at our company. And then, I'll explain how the Imperial Lemon is designed and what makes it so revolutionary. And finally, you will all have a chance to see it close up for yourselves and ask questions. So, let's begin. This picture shows...

**Narrator:** 就像往常一样, Anna 扭转形势, 解决了困难。她用了我们早些谈到的那些短语, 这样让她的演讲思路更清楚。她说了:

*Today I'm going to...*

*I'll start by...*

*And then I'll going to move on to discuss...*

*And finally...*

不过这才是开始, 她还要把整个推介演讲做完呢 – 这又怎么办呢?

**Anna:** ...this picture shows....oh no, why isn't it working...I should just click on this....oh, what's wrong with this stupid computer!

**Narrator:** 哦! 本来都还挺顺的, 怎么会出现电脑故障。Anna 该怎么办呢? 我们下次节目再继续。再见!

### • Listening Challenge 听力挑战

Where is Anna's presentation taking place?

*Anna 在哪里做演讲?*

Answer: In the meeting room at Citrus Ventures.

答案: Citrus Ventures 公司的会议室。